

**Dr. Deborah Sellars N.D.
102 Pleasant St.
Concord, NH 03301
(603) 856-8041 PHONE/FAX
www.naturofm.com**

Office hours: Monday, Wednesday and Friday 9a.m. to 5p.m. Saturday by appointment.

Emergencies: For all emergencies contact 911 or go to your closest emergency room.

Cancellation:

1. If unable to keep an appointment a 24- hour notice of cancellation is requested.
2. For unforeseen emergencies or circumstances, which necessitate cancellations, notification as soon as possible is requested.
3. Missed appointments without notification will be billed to the patient at 50% of the visit fee.

Calls during office hours:

Please leave a message if Dr. Sellars is not available to answer the phone. If there is a serious problem, please indicate this so that Dr. Sellars will know to call you as soon as she is available.

There will be a charge for phone consultations in excess of 5 minutes.

Payment and Insurance:

PAYMENT IS EXPECTED AT TIME OF SERVICE UNLESS PRIOR ARRANGEMENTS HAVE BEEN MADE.

Dr. Sellars accepts cash, checks, Master card and visa.

Insurance: Cigna school care, Harvard Pilgram and Anthem PPOs cover Naturopathic Doctors in NH.

FSA's and HSA's: Both FSA's and HSA's cover both Naturopathic appointments and Supplements.

Authorization of disclosure of records:

I, _____ Date _____ authorize disclosure of my medical records to my insurance carrier, lawyer, or referring practitioner.

Informed Consent: The signature below gives consent for naturopathic treatment of the individual or the minor for whom you are legally in charge.

May I leave a message on the answering machine or with the person answering the phone?

Yes ___ No ___

In order to protect your privacy rights, know that without your permission, no one is permitted to have access to your medical records nor can your medical information be disclosed.

Signature _____ Date: _____